

ZION LUTHERAN CHURCH Oldwick, NJ

POSITION DESCRIPTION

POSITION: **DIRECTOR OF YOUTH & FAMILY MINISTRY** (Budgeted for 25 hours)

General Description: To assist in cultivating and growing congregational relationships with all generations, with a particular focus on families and youth ministry. To foster faith formation in and for all ages. Special attention is given to collaboration with the Christian Education Committee and the Youth Committee, supporting their work in connecting youth and children with one another and the congregation.

Vision Statement: Youth and Family Ministry is a team effort, pulling together the direction and leadership of the Director of Youth & Family Ministry and the efforts and involvement of many volunteers. We seek to surround our children and youth with affirming, authentic and available adults as role models and siblings in Christ.

Supervision: The Director of Youth & Family Ministry is under the direct supervision of the Pastor. This supervisory relationship includes collaboration and cooperative visioning and planning.

Qualifications: Strong interpersonal skills. Training in youth ministry including a commitment to continuing education in youth ministry. Youth Ministry Certification is desired. Professional commitment to the theology and teachings of the Evangelical Lutheran Church in America. Effective verbal and written communication skills including the ability to engage through social media and technology. Mature judgement with respect to people's needs. Ability and commitment to maintaining confidentiality in all matters. Awareness of and ability to work within congregational dynamics.

Key Responsibilities:

1. Provides leadership for the development, implementation, and organization of children, youth, and family ministry at Zion.
2. Fosters the spiritual growth of Zion's families.
3. Assists children and youth and families in regular engagement in all congregational activities.
4. Attends all Worship and Christian Education services and events, participating as directed.
5. Provides for the effective leadership and ministry of youth groups, including regular meetings.
6. Provides for regular faith formation opportunities for children, youth, and families.
7. Assists lay leaders with Vacation Bible School, attending and participating as directed.
8. Oversees the implementation of the congregation's child safety policy.
9. Plans for mission opportunities for youth and children.
10. Engages the gifts of congregation members to increase overall effectiveness of programs and ministries.
11. Plans youth retreat activities, including opportunities with synod, churchwide, and camp partners.
12. Submits monthly newsletter articles to inform congregation members and promote regular youth involvement.
13. Prepares Children's messages as scheduled by the Pastor.
14. Oversees the congregation's birth to three faith formation program (Cradle Roll).
15. Participates in meetings of the Christian Education Committee and the Youth Committee.
16. Submits a written monthly report to Congregation Council regarding the implementation of these responsibilities.
17. Meets regularly with the pastor and with the staff as scheduled by the Pastor.
18. Performs other duties as requested by the Pastor in alignment with these key responsibilities.

Director of Youth and Family Ministry

Date

President

Date

Pastor

Date